

MEETING MINUTES
Pine Creek Canyon Domestic Water Improvement District
P.O. Box 945, Pine AZ 85544

Budget/Study Workshop and Special Meeting

Date and Time:

Friday April 10, 2020

Telephone Meeting

Due to Social Distancing Requirements

Time: 9:00 AM

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Until approved at a following meeting

The Pine Creek Canyon Domestic Water Improvement District (PCCDWID) met in special session. The meeting was held telephonically. The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item.

1. **CALL TO ORDER** For Budget Workshop/Study Session and Special Meeting
The meeting was called to order at 9:03 AM by Chairman Allan Johnson.
Present: Dr. Johnson, Mr. Kelly and Mr. McClung and Mr. Crews and Mr. Karr. Also present, Mr. Jones District Manager, Pat Watson Admin. Asst. and Tom Jones, Resident.
2. **ROLL CALL OF BOARD MEMBERS/DECLARATION OF QUORUM**
Dr. Johnson, Mr. Kelly, Mr. McClung, Mr. Karr and Mr. Crews were all present and a quorum was declared.
- 3.. **DISCUSS AND EVALUATE** District needs for the 2020-2021 budget, rates, and fees for the following four years budgets in terms of revenue, expenses, capital projects and financial reserves.
Members of the Board reviewed and discussed the following aspects of the preliminary budget proposed by and Mr. Jones, Mr. Crews and Mr. McClung.
 - Purpose and objective of the work/study session and preliminary budget.
 - Mr. Crews reviewed the District's cash position, income sources, expenses and possible capital improvement for the next fiscal year.
 - Comparison of income sources, historical amounts, and future projections were discussed.
 - Comparison of expense history and assumptions of future levels in the preliminary budget were discussed.
 - Desired level of capital asset replacement reserves.
 - Property Tax raised by 5K but with new accounts that have been added should not raise the tax on individual properties.

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4. DISCUSS AND TAKE POSSIBLE ACTIONS TO APPROVE a proposed budget, and the rate and fee schedule to be presented to the property owners at the Budget, Rate and Fee Hearing on June 2, 2020.
Mr. McClung moved to accept the preliminary budget as discussed and Mr. Karr seconded the motion. All say Aye. None say Nay. The motion passed.
Mr. Jones will post this budget in the Payson Roundup and on the premises in May 2020 such that the public can review the proposed numbers and assumptions.
5. DISCUSS AND EVALUATE THE TIMING OF THE next meeting for the Board of Directors on June 20, 2020. The time will be 9:00 AM and the location will be decided at a later date.
6. MOTION TO ADJOURN.
The meeting adjourned at 9:23 AM.

CALL TO THE PUBLIC: Those wishing to address the District during the meeting need not request permission in advance, but they should indicate their desire to address the District on the sign-in guest register provided. The PCCDWID Board is not permitted to discuss, or take action on any item raised in the call to the public; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The PCCDWID Board cannot discuss or take legal action on any non-agenda issues raised during the Call to the Public due to restrictions of the Open Meeting Law. The Chairman of the meeting may limit the number and length of public comments in order to maintain a reasonable meeting schedule.

PERSONS WITH DISABILITIES: If any disabled person needs any type of accommodation, please notify the PCCDWID prior to the scheduled meeting time. 928-476-2260.

EXECUTIVE SESSIONS: After voting to do so, the Board may go into executive session at any time during this scheduled meeting for consideration of items included on the above agenda if the topics to be discussed meet the requirements of ARS 38.431.02 (a), (1), (3) and/or (5). Additionally, the Board may, during this meeting call for an executive session to be held at a future time after this meeting. Per ARS 38.431.03, executive sessions are closed to the public and only the following seven category topics are permitted to be discussed: 1) Personnel Matters; 2) Discussion of Confidential Records; 3) Legal Advice from attorney; 4) Litigation, Contract Negotiations, and Settlement Discussions with attorney; 5) Discussions with designated Representatives Regarding Salary Negotiations; 6) International, Interstate and Tribal Negotiations; and 7) Purchase, Sale or Lease of Real Property.

By: _____

Posted as of: _____ M.